



2013-2014 Parent Involvement Policy

Colleton County School District will take the following actions to involve parents in the joint development of its district and school parental involvement plans:

Each Colleton County school will select parent/staff/community representatives for a District TOP Team (Title One Partners) that will act as direct representatives of the parent community as a whole and for their school. The District Parent Involvement Coordinator will ensure parent surveys and District TOP Team recommendations are considered in the development of Parent Involvement plans, compacts, school/district improvement, and strategic plans.

The written Parent Involvement policy is developed with input from all stakeholders will be distributed to all parents in hard copy and electronic format. This distribution will include information on how to comment on the policy in person, in writing, and electronically. Parent's comments and suggestions will be solicited via printed and online surveys made available on the school, school district, and Title I Office website

The Title I schools and Colleton County School District will take the following actions to involve parents in the process of school review and improvement:

During the Annual Meeting at each school, Colleton County Schools will publicize and disseminate the results of its local annual review of each school (i.e., the review used to determine whether the school is making AYP) to parents, students, teachers, principals, schools, and the community so that they can provide input through one or more of the following: orally, via email, via school website, online survey, printed survey, or letter.

One parent per grade level, or some other representative sample of parents/stakeholders, will be asked to serve on the District TOP Team which will share in decision making of school review and improvement. The school Title I planning team will include at least two parents.

The school will present student/school data and the Title I plan at the Annual Meeting, PTO and SIC nights, and/or via letters, auto dialer, online, newsletter. This meeting will include the analysis of our AYP status, the Yearly South Carolina School Rating, and/or a school progress report/report card.

The Title One schools and Colleton County School District will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of Title I, and the right of the parents to be involved.

The Annual Meeting, held at each school at a convenient time for parents to attend, will also be made available online, via broadcast TV, online, or in DVD format and comments will be accepted year-round through one or more of the following: orally (via phone or in person), via email, via school website, online survey, printed survey, or letter.

The Annual meeting will inform parents of their school's participation in Title I, explain the requirements of Title I, the right of the parents to be involved, review the past year's expenditures and initiatives, and inform parents of the State's academic content standards, the State's student academic achievement standards, the State and local academic assessments including alternate assessments, how to monitor their child's progress, and how to work with educators.

The Title One schools and Colleton County School District will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.

Parents referred for the District TOP Team will be given an opportunity via survey to select a day and time period(s) that would be most convenient for parent meeting. A consensus will be found and used to schedule meeting times and locations that will ensure that parents' involvement are maximized.

The schools, through the Parent Involvement Coordinator and District TOP Team members, will request input from parents in more than one of the following ways: at School Improvement and/or PTO meetings, at meetings held in the morning or evening, at family nights, online, via surveys, and at community events in order to design, implement, and increase opportunities for parent involvement.

Each Colleton County Title I school will decide if additional measures to promote meeting attendance are warranted.

The Title One schools and Colleton County School District will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

The Parent Involvement Coordinator and District TOP Team will identify programs, events, activities and topics of interest to parents in the school community that are shown to support/improve student academic achievement in core content areas and family health and wellness, and will facilitate those programs at the school.

The District Parent Involvement Coordinator will design materials (which may include one or more of the following: a calendar/handbook, newsletters, flyers, auto-dialer messages, websites, social networking campaigns, and text messages) to inform parents of activities and make activities available in one or more alternative formats by translation into other languages, making available online, in CD/mp3/DVD/broadcast TV formats or providing other accessibility features.

The district will make available volunteer training at various times to allow parents get necessary training in order to volunteer within the school. A calendar of events or newsletter will be generated and distributed to parents via print and website and be kept in the front office to use as a reference when volunteers arrive.

The Title One Schools and the Colleton County School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs, by:

Parents of Preschool aged children will be allowed to utilize Title I schools' parent centers and technology centers (possibly including the computer lab, library, or classrooms, as designated by school administration); the school will provide staff to assist them with usage of the facility, if needed.

The District Parent Involvement Coordinator will communicate and collaborate with pre-school programs and organizations to encourage parents to attend UPLIFT sessions at local schools, use resources available online, and promote early literacy skills.

Schools may form partnerships and communicate with the directors of Head Start and the partnership board of First Steps to include them in decision making processes and to include these groups in school hosted functions; parents may be allowed to schedule opportunities to visit and tour the school along with their children; parents of pre-school aged children may be encouraged to come into the school library and classrooms, and to volunteer to read to students to promote reading in and outside of school.

The Title One schools and Colleton County School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if

necessary (and with the involvement of parents) its parental involvement policies.

A survey will be sent to all parents concerning parental involvement. We will ensure that the survey can be utilized by all groups within the school. This includes parents of limited English proficiency, limited literacy, and all ethnic groups.

Parents and/or students will receive incentives for returning completed surveys.

The information from the survey would then be analyzed to determine barriers for parent involvement.

Opportunities will be provided to parents to give suggestions to overcome these barriers. These suggestions would then be included in the revisions to the parent involvement policy.

The school/district will hold an annual forum and invite all stakeholders to review and comment on school and district policies and procedures including identifying barriers to participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use surveys, comment cards, and comments of participants to evaluate the parental involvement policy and activities, design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

The Title One schools and Colleton County School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school district will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
the State's academic content standards,
the State's student academic achievement standards,
the State and local academic assessments including alternate assessments,
the requirements of Title I,
how to monitor their child's progress, and
how to work with educators

By undertaking the actions described:

Each Colleton County School will host "Open House" and an Annual Meeting during the school year to inform parents of (among other school business) the curriculum that will be used; the forms of academic assessment used to measure student progress; proficiency levels students are expected to meet; and how to assist children with test preparation among other required topics. The information will be made available in various formats following the meeting.

Colleton County Schools will host parent-teacher conferences to discuss student and school performance will be conducted a minimum of two times per school year at various times throughout the day and after school hours. Progress reports will be sent to parents two to four times per school year, depending on student grade level, administrators and staff will be available to discuss and explain the document(s).

Colleton County Schools will provide parents with the school report card, achievement scores, curriculum and achievement standards, and various assessments annually in a variety of formats; administration or parent center staff will be available to discuss content through in person visits, phone, email or home visits if needed.

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

Providing various forms of media including books, books and periodicals on tape/CD, e-readers, electronic subscriptions, and educational DVD's to parents to improve knowledge and skills on a variety of topics crucial to student achievement in core content areas, health, and wellness through the school/school library's parent center and/or the district parent center.

Parents will receive technological support to support the parental role of "first teacher" through checking out hardware and receiving access to software programs to enhance their child's achievement and literacy goals. The District/School will provide classes in teaching, academic, personal, and/or parenting skills (as requested by

parents via survey, suggestion forms, and/or identified by the District Parent Involvement Coordinator) and/or informational sessions in multiple formats including one or more of the following: online, via local cable television, video streaming from school/district websites, or DVD checkout from the school/district. The District Parent Center will support student and family literacy by providing informational sessions in core content areas using Common Core standards and providing parents with materials and strategies to use with their children to promote student success.

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

The District Title I Coordinator and District Parent Involvement Coordinator will meet with school staff (teachers, administration, etc.) at scheduled staff meetings (identified by school administrators), in-service days, or provide in distance education format, staff/professional development on how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.

D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

Allowing and encouraging parents of preschool students to utilize the district parent center.
 Providing printed and/or electronic materials to help parents prepare pre-school aged children to begin school.
 Welcoming parents of preschool and Head Start students to use the school's technology and or parent centers and providing staff to assist them with usage of the equipment.
 Forming partnerships and communicating with the directors of Head Start and the partnership board of First Steps to include them in decision making processes and to include these groups in school hosted functions
 Providing in-home and/ or in-community materials and interventions to assist parents in building early learning skills including early and family literacy.

You can make the difference!

Questions, Comments, Concerns?

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